



Memorandum of Understanding

Between

Assumption College Thonburi and University of San Jose- Recoletos

This Memorandum of Understanding (hereinafter referred to as the "MOU") is made and entered into on the 6th of February, 2026, by and between:

- Assumption College Thonburi, located in Bangkok, Thailand, and
- University of San Jose- Recoletos, Cebu City, Philippines.

A handwritten signature in black ink, appearing to read 'Assumption College Thonburi'.

The Parties hereby express their shared commitment to promote academic cooperation, cultural enrichment, and global understanding among students and teachers. This MOU shall serve as the **umbrella agreement** governing:

- Any future ACT immersion programs in USJ-R Basic Education, Basak Pardo, Cebu City,
- And all subsequent exchanges, collaborations, or visits between the Parties across all Preschool, Elementary, Junior High School, and Senior High School programs of USJ-R Basic Education

This MOU outlines the mutual intentions of the Parties to collaborate in academic and cultural exchange, with a view to promoting international understanding and shared educational enrichment.

1. OBJECTIVES

The primary objectives of this MOU are to:

- Promote academic cooperation, cultural exchange, and global citizenship formation.
- Strengthen mutual understanding through structured cultural immersion programs.
- Enhance teaching and learning through exposure to diverse educational environments.
- Allow flexibility for future programs, ensuring seamless collaboration between both institutions.

A handwritten signature in blue ink, appearing to read 'University of San Jose-Recoletos'.

2. AREAS OF COOPERATION

The Parties agree to co-operate in the following areas:

2.1. Language Development

The Parties may develop and implement cultural and language activities such as:

- Interactive cultural immersion sessions
- Student buddy partnerships
- Cross-cultural performances, workshops, and activities
- Academic demonstrations and classroom exposure
- Filipino-Thai cultural appreciation programs

These activities may take place in either institution.

2.2. Student and Teacher Exchange



- The Parties aim to promote and facilitate exchange programmes that encourage cultural appreciation and academic enrichment.
- Exchange activities may take various forms, including (but not limited to):
 - Short-term and long-term visits
 - Joint academic courses
 - Summer school programmes
 - Professional development initiatives for teachers
- The terms of each programme will be subject to further negotiation and formal written agreement between the Parties.

2.3. Academic and Curriculum Development

Both institutions may work together on:

- Sharing innovative teaching strategies and best practices
- Co-developing academic modules, activities, or comparative studies
- Offering professional development training or workshops
- Collaborating on robotics, science, arts, music, technology, or enrichment programs
- Conducting curriculum benchmarking visits

2.4. Publicity and Promotion

- Either Party may use the name and official logo of the other Party for promotional purposes related to collaborative activities under this MOU, provided that prior written consent is obtained before publication or dissemination.

3. STUDENT SAFETY, PROTECTION, AND WELFARE

The Parties commit to ensuring safe, ethical, and supportive environments during all exchanges. This includes:

- Adherence to the Philippine DepEd Child Protection Policy and Thai Ministry of Education Child Welfare Standards.
- Conducting safety orientations for all participants.
- Ensuring appropriate adult supervision at all times.
- Providing school clinic access and emergency procedures briefing.
- Guaranteeing zero tolerance for bullying, harassment, or discrimination.

4. RESPONSIBILITIES OF THE PARTIES

4.1. USJ-R Responsibilities

USJ-R shall:

- Provide the official list of participants and required documentation.
- Ensure student discipline and observance of ACT rules.
- Assign teachers and personnel to supervise students.
- Secure insurance coverage for all traveling students and staff.
- Coordinate logistics, itinerary, and communication with ACT.
- Prepare students and teachers through orientations prior to the visit.



4.2. ACT Responsibilities

ACT shall:

- Provide host teachers, student buddies, and program facilitators.
- Prepare meaningful cultural and academic activities for visitors.
- Ensure campus safety and provide access to clinic and emergency services.
- Support logistical arrangements as mutually agreed.
- Orient participants on Thai culture, norms, and school expectations.

5. DOCUMENTATION, VISAS, AND TRAVEL CLEARANCES

The Parties shall cooperate in securing:

- Passport requirements
- Parent consent and school travel authorization
- DSWD Travel Clearance (for Philippine minors)
- Official invitation letters (from ACT or USJ-R)
- Immigration and airport assistance as needed

All legal travel requirements must be fulfilled before departure.

6. MONITORING AND EVALUATION

After each program, the Parties may conduct:

- Internal and external evaluations
- Student and teacher feedback sessions
- Documentation and reporting for improvement
- Sharing of relevant photos, videos, and narratives (with consent)

These assessments shall help enhance future activities.

7. COMMUNICATION PROTOCOLS

The Parties agree that:

- English is the official working language.
- Email shall serve as the formal mode of communication.
- Each Party shall designate official coordinators.
- Reasonable response time is expected to ensure smooth coordination.

[Signature]

8. DURATION, RENEWAL, AND TERMINATION

This MOU shall remain effective for a period of **three (3) years** from the date of signing.

- It shall automatically renew for another five-year term unless either Party requests a review.
- Either Party may terminate this MOU with **90 days written notice**.
- Programs underway at the time of termination shall be completed as planned.

9. CULTURAL, RELIGIOUS, AND GENDER RESPECT

The Parties commit to:

- Uphold mutual respect for cultural, religious, and institutional traditions.
- Promote inclusivity and non-discrimination based on gender, nationality, or background.
- Support values of compassion, service, integrity, and excellence consistent with both Catholic institutions.

10. DATA PRIVACY AND USE OF INFORMATION

Both Parties agree to:

- Protect student data in accordance with Philippine and Thai data protection laws.
- Require parental consent for photos, documentation, or recordings involving minors.
- Prohibit sharing of confidential information with third parties without consent.

11. INTELLECTUAL PROPERTY RIGHTS

Materials developed jointly under this MOU shall be owned by both Parties, unless otherwise specified in a separate written agreement.

12. IMPLEMENTATION

Program teams shall be formed by both Parties to develop, finalize, and implement specific immersion activities.

This MOU governs all future USJ-R and ACT cultural exchanges, whether conducted in Bangkok or Cebu.

13. SIGNATURES

IN WITNESS WHEREOF, the undersigned being duly authorized representatives of the Parties have signed this MOU.



Rev. Bro. Verayuth Boonpram, fsg, Ph.D.

Director

Assumption College Thonburi (ACT)

Date: 6 Feb 2026

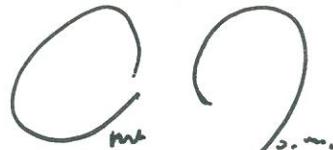


REV. FR. EDUARDO S. CELIZ, JR., OAR

President

University of San Jose- Recoletos

Date: 6 Feb 2026



Mr. Yutthaphong Wongmuangsan

Assistant Director of Academic Department

Assumption College Thonburi (ACT)

Date: 6 Feb 2026



Mrs. Lea Mae A. Ladonga, LPT, MATE

Principal

Junior High School

Date: 6 Feb 2026