



Memorandum of Agreement
between
Assumption College Thonburi
and
University of Oregon

February 14, 2012

Recognizing the value of international collaborations and the value in providing service learning opportunities for their students, the University of Oregon (UO) will partner with the Assumption College Thonburi English Program (ACTEP) in a Teacher Exchange Program designed to bring recent graduates from the University of Oregon to ACTEP's campus as teaching interns.

- Opportunities are available for student teaching interns to provide instruction in the areas of mathematics, science, English, social studies, and computer technology at any level of mutual agreement, from Grade 1 through Grade 12.
- The UO will announce the availability of this opportunity and assist in coordinating contact between interested Oregon graduates and ACTEP. The UO will initially recommend the ACTEP program to recent master's level graduates from the UO Teach Program in the Department of Education Studies who are subject specialists in Grades 6-12. [Elementary teachers (K-5) in the State of Oregon prepare as generalists, so the UO cannot offer subject specialists at that level.] All graduates have preparation in teaching their content areas to speakers of languages other than English.
- Once the program has been established, with a record of rewarding, successful, and meaningful experience for all parties, the UO will explore expanding participation to currently enrolled graduate students and to recent bachelor's level graduates.
- Teaching interns, who will assume lead classroom responsibility, will be partnered with an ACTEP teacher who will provide curriculum guidance – within the context of the National Curriculum of Thailand and the Saint Gabriel Foundation of Thailand – and teaching facilitation, including clarification of specific expectations as a subject specialist teacher. Interns, with guidance from ACTEP, will prepare lesson plans and reports. An ACTEP class observation team will provide periodic feedback to the interns.
- ACTEP will provide new teaching interns with an orientation program, covering matters such as culture, customs, and expectations.
- All teaching will be carried out in English; no experience with the Thai language is required.
- Teaching interns will typically commit to a service period of five or ten months, though alternate arrangements may be considered.

- Five-month teaching internships may be arranged for either the first term (approximately May 10 through October 9) or the second term (approximately October 18 through March 17) of the ACTEP school year. Ten-month internships will cover both the first and second terms, but will not include the summer session. Interns, either five- or ten-month, who teach during the first term will also have the opportunity to play roles in the ACTEP English “camp” program.
- Typical teaching assignments will require up to twenty-two 50-minute class periods per week, as well as attendance at a weekly departmental meeting. Interns will in general not teach every day of the five-day (Monday through Friday) work week.
- ACTEP will provide information about, support acquisition of, and cover the costs of work visas and any other required documents.
- The intern will be responsible for round-trip transportation to and from Thailand.
- ACTEP will offer housing, a salary of 20,000 Baht per month (approximately US\$660 at current exchange rates), and lunch on weekdays.
- Health insurance is available at a cost of 4,500 Baht, to be deducted at the rate of 1,000 Baht per month until fully paid.
- ACTEP will be open to the possibility of longer-term employment of successful teaching interns upon their completion of studies at the UO.
- The individual contractual agreement will be between the student and ACTEP; the UO is not involved in the execution of such agreement and not responsible for any disputes that may arise between ACTEP and the student.

ACTEP further extends the opportunity to teach at their campus to UO faculty.

- Opportunities are anticipated to be available in the areas of mathematics, science, English, social studies, and computer technology, depending on teaching vacancies at ACTEP.
- ACTEP will provide an orientation program, covering matters such as culture, customs, and expectations.
- All teaching will be carried out in English; no experience with the Thai language is required.
- Specific timing and duration for the visiting teaching position will be established in consultation with applicants. Given the timing of ACTEP’s academic year, it should be possible, when desired, to avoid conflict with the UO’s academic year.
- ACTEP will offer housing and a salary stipend to be agreed upon between the two parties.
- ACTEP will provide information about, support acquisition of, and cover the costs of work visas and any other required documents.
- The UO will announce the availability of this opportunity and assist in coordinating contact between interested Oregon applicants and ACTEP.
- The individual contractual agreement will be between the applicant and ACTEP; the UO is not involved in the execution of such agreement and is not responsible for any disputes that may arise between ACTEP and the applicant.



UNIVERSITY OF OREGON



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*Memorandum of Understanding
between
Assumption College Thonburi
and
Oak Hill School*

Recognizing the value of international collaborations and the value in providing cultural learning opportunities for their students and teachers, Oak Hill School (OHS) desires to partner with the Assumption College Thonburi English Program (ACTEP) in a Student and Teacher Exchange Program designed to bring students and teachers from each campus to visit the campus of the other school.

*Oak Hill School desires to host ACT students annually as part of the Students Abroad Program, an extension of the Oak Hill School International Program. The number of participants in the annual exchange, as well as the time of year the exchange will take place and the financial cost to the exchange participants, shall be planned so as to best promote the cultural goals of both schools. The program will include a variety of activities on the Oak Hill School campus and surrounding region.

*Similarly ACTEP of Thailand desires to host Oak Hill School students annually. The program in Thailand will include attending classes at the ACT school as well as a variety of activities on the ACT campus and in the surrounding region. The event will be planned in a way that promotes the cultural goals envisioned by both schools.

*Both of the above programs would be of a Cultural Exchange focus.

*As an extension of the Cultural Exchange programs, students from each school would have the opportunity to attend the other school as an international student. Students would have to meet the admission requirements and pay the agreed upon tuition. Students would earn credits valid in their school of origin.

*Teachers at ACTEP would have the opportunity of participating in Oak Hill classrooms when agreed upon by both schools. The same would be true for Oak Hill teachers visiting ACTEP. Content areas would be focused primarily on cultural issues. Other academic areas could be included when agreed upon by both schools. Room and board would be with host families.

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